

## FIELD RENTAL APPLICATION

Please complete and return to one of the following locations:

Maidu Community Center  
1550 Maidu Drive  
Roseville, 95661

Mahany Fitness Center (formerly Roseville Sports Center)  
1545 Pleasant Grove Blvd  
Roseville, 95747

- Reservations are accepted on a first-come, first-served basis.
- Youth sports field allocations may impact field rental availability.
- Prior to completing the application, call (916) 772-7529, option 1 for availability.

### FIELD TYPE

- Mahany Park All-Weather Field
- Maidu Park Arena Soccer Field
- Baseball/Softball
- Soccer
- Cricket
- Turf (Special Event or Tot)

For a complete list of rentable fields visit us at [www.roseville.ca.us/rentals](http://www.roseville.ca.us/rentals)

### FIELD USE PRIORITY

**Group 1:** City sponsored or co-sponsored events. City or school youth/adult athletic programs and/or leagues. Roseville, Dry Creek, Eureka school districts and Roseville Joint Unified High School District have priority at school sites prior to 4 pm on weekdays when school is in session (per Joint Use Agreements).

**Group 2:** Youth Sports Coalition Members.

**Group 3:** General Public

### ATHLETIC FIELD NEEDS

**Baseball/Softball Fields:** Renter will need to provide their own bases. The field will be safe and playable but will not be prepared for competitive play, such as field lining and fresh infield dragging the day of the rental.

**Soccer Fields:** The City does not provide soccer goals for natural turf fields. Goals are provided for the Mahany All-Weather Field and the Maidu Soccer Arena. The field will be safe and playable but not all fields will be prepared for competitive play, such as field lining and goals. Check the field matrix for more information.

### DEPOSIT

Field Rental Deposit:

- \$100 per grass/turf space.
- \$100 per Sports Field, up to \$500.
- \$300 at Mahany Park All-Weather Field and Maidu Park Arena Soccer Field.

### TOURNAMENT

Is this a tournament?

If yes, **stop**. Please complete the tournament application.

## FIELD RENTAL APPLICATION INFORMATION

### APPLICANT/AGENT INFORMATION

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Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Type of group:  Resident  Non-Resident

Deposit mailing address (if different from above):

\_\_\_\_\_

\_\_\_\_\_

### BUSINESS/ORGANIZATION INFORMATION

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Type of group:  Business/Commercial  Non-Profit Organization, ID number: \_\_\_\_\_

Deposit check refund payable to: \_\_\_\_\_

Deposit mailing address (if different from above):

\_\_\_\_\_

\_\_\_\_\_

\*Please note: deposits paid by check/cash typically take 5-8 weeks to process and deposits paid by credit card typically take 4-6 business days to refund. The deposit will be returned to the name and address on the application.

## RENTAL INFORMATION

Field Requested: \_\_\_\_\_

For a complete list of rentable fields visit us at [www.roseville.ca.us/rentals](http://www.roseville.ca.us/rentals)

Event Description: \_\_\_\_\_

Date(s): \_\_\_\_\_

Rental times: From: \_\_\_\_\_ a.m./p.m. To: \_\_\_\_\_ a.m./p.m.

*Rental time must include all set-up and clean-up.*

Anticipated number of participants: \_\_\_\_\_

Lights            Yes     No     *Lights are available at certain locations.  
See fee sheet for pricing.*

Light time requested: \_\_\_\_\_ to \_\_\_\_\_ if different from rental hours.

A scoreboard is available to rent at the Mahany All-Weather Field ONLY.

Yes (*Additional fees apply: \$150 per rental*)

No

## GENERAL RENTAL INFORMATION

- Reservations are taken at the Maidu Community Center or Mahany Fitness Center (formerly the Roseville Sports Center). Inquiries can be made by phone by calling (916) 772-PLAY, option 1, Monday-Friday, 8am-5pm.
- Reservations accepted on a first-come, first-served basis, up to one year in advance of the rental date. Payment is due in order to reserve field, no holds.
- **Mahany All-Weather Field and Maidu Soccer Arena only:** Reservations are accepted on a first-come, first-served basis as follows.  
For rental dates **January-May**, applications will be accepted on **October 1**  
For rental dates **June-August**, applications will be accepted on **February 1**  
For rental dates **September-December**, applications will be accepted on **June 1**
- To secure your reservation, a completed application and security deposit are required.
- Reservations must be made no less than 2 weeks in advance of the rental date. Rental dates less than 30 days from the time of booking must be paid in full.
  - **Maidu Soccer Arena only:** Reservations made less than 2 weeks in advance of the rental date must be completed in person at the Maidu Community Center. Completed applications, deposit and all fees are required to secure the rental. Rentals are accepted no less than 3 days in advance of the rental date.
- Rental dates more than 30 days from the time of booking require payment of the deposit. A payment plan will be created for the balance due. Renters have the option to setup pre-authorized payments with a designated credit card. This card will be debited automatically on agreed upon payment dates. All rental fees will be due 30 days prior to the first rental date.
- Failure to pay all fees in full at least 30 days prior to scheduled event will result in cancellation of event and retention of deposit.
- Fees are not refunded for reserved time not used.

## MULTI-RENTAL DISCOUNT

- A multi-rental discount applies to any renter with 10+ field rentals per calendar year (Jan-Dec). Starting on the 11<sup>th</sup> booking each subsequent field rental in the calendar year will receive 10% off the hourly rate.
- A field rental is a specific date or space within an overall rental permit.
  - Field rental examples:
    - A rental permit with specific date and three fields rented is three rentals.
    - A rental permit with one field rented, reoccurring once each month for a year is twelve rentals and the 11th and 12th rentals would receive the 10% discount.
- Maximum discount is 10%. Discount does not apply to additional amenities or deposit

## RENTAL CANCELLATIONS

- Cancellation of reservations are subject to the following conditions and fees:
  - At least 10 business days in advance of scheduled date:
    - City will retain \$50 from the deposit for cancellations at the Mahany All-Weather Field or the Maidu Soccer Arena.
    - City will retain \$10 from the deposit for cancellations at Sports Fields or Turf rentals.
  - Any field rentals cancelled less than 10 business days prior to their rental, will receive their rental fees back and forfeit their deposit.
- All cancellations are required in writing by the person who signed the contract and can be emailed, mailed or hand delivered.
- Incomplete, inaccurate or false information listed on the rental contract may result in cancellation of the rental, and loss of security deposit and any fees paid.
- The City reserves the right to cancel any event if the renter knowingly made a false statement of material fact or has knowingly omitted to state a material fact in the rental application.
- Rental date or time changes (excludes time extensions) will result in a fee. Each change at the Mahany All-Weather Field or the Maidu Soccer Arena is \$50 per change. Changes made at all other fields are \$10 per change. Date and/or time changes must be made 10 business days prior to event. No more than three changes per rental permit. **I Understand: \_\_\_\_\_ (initial)**

## PARK RULES & REGULATIONS

**Initialing next to each statement indicates your understanding and adherence with the statement.**

\_\_\_\_\_ All City parks close one hour after sunset. Exceptions include: lighted sports facilities, city sponsored & co-sponsored activities.

\_\_\_\_\_ No person shall bring into, possess or consume any alcoholic beverage in any park with the exception of Royer Park, Woodbridge Park, Mahany Park, Maidu Regional Park, and Saugstad Park in DESIGNATED AREAS, BY PERMIT ONLY.

\_\_\_\_\_ Smoking is PROHIBITED in ALL City parks.

\_\_\_\_\_ Glass containers are PROHIBITED in ALL City parks.

\_\_\_\_\_ Motor vehicle may only be operated on roadways and in parking areas. Vehicles are not allowed on the grass/turf or park interiors without prior approval. Your park/field reservation does not exempt you from this policy.

## PARK RULES & REGULATIONS (continued)

- \_\_\_\_\_ Golfing is permitted at Diamond Oaks Municipal Golf Course and Woodcreek Golf Club ONLY. Golfing is NOT allowed at any City park.
- \_\_\_\_\_ No person shall destroy, damage or deface any park property. In the event of damages to City property the sponsoring party shall be held liable and will be billed for repair and/or replacement of damaged property. Any/all deposits will NOT be returned.
- \_\_\_\_\_ All users are expected to leave the park clean and orderly, cleaning and damage deposits are refunded according to the condition of the area after use. Tables should be wiped clean, any spills cleaned up and all trash picked up and bagged.
- \_\_\_\_\_ It is prohibited to make loud, unnecessary noise which unreasonably disturbs the peace or causes annoyance to any park neighbor or other facility user.
- \_\_\_\_\_ If the City requires the presence of police officers, security guards, fire and/or medical service during the event, the sponsoring group will be held accountable for making the arrangements and paying for the services.
- \_\_\_\_\_ Animals are NOT allowed in any City park with the exceptions of designated City dog parks and zones.
- \_\_\_\_\_ Power/electricity is NOT provided by the City on almost all occasions. Any reservations having special equipment must provide their own power/electricity.
- \_\_\_\_\_ You must receive special permission for vehicles in park areas and the placement of all special apparatuses. Please submit a map of the set-up & intended areas of use 14 days prior to your event. Park Maintenance will contact you with approval, denial or alternate set-up/locations. Park Maintenance Fax: 916-746-1759
- \_\_\_\_\_ Other areas of the park may be reserved during your reservation time for City functions, private parties or other sports programs.
- \_\_\_\_\_ Any false information regarding details of your rental may lead to immediate termination of your rental, the possible loss of fees and denial of your request for future use.
- \_\_\_\_\_ No food or beverages (except water bottles) is permitted on the all-weather fields (Mahany All-Weather Field & Maidu Soccer Arena).
- \_\_\_\_\_ I have read and understand the Sports Field Inclement Weather Policy. This policy can be viewed at: [www.roseville.ca.us/fields](http://www.roseville.ca.us/fields)
- \_\_\_\_\_ **Referenced Ordinances: 8.02.200; 8.02.280; 8.02.281; 8.02.290; 8.02.300. Ordinances can be viewed at: <http://qcode.us/codes/roseville/>**

## SIGNATURE PAGE

Failure to comply with all the City of Roseville's field rental rules & regulations may result in loss of your deposit and/or your event being cancelled early or entirely.

- My signature below signifies that I have read and understand ALL the field rental rules & regulations outlined in the application.
- I agree to abide by all the conditions outlined in this application and any permit(s) issued associated with this application.
- I agree to pay the City of Roseville all costs the City may incur as a result of any failure to fully comply with all these conditions.
- I understand that the City of Roseville (City) staff reserves the right to photograph and/or record facilities, activities and program participants for potential future use. I hereby grant permission to the City to use my or my participant's photograph and/or audio/video recording for any lawful purpose, including for example such purposes as print and online advertising. I understand that I will not be paid or receive any photographs and/or recordings at its discretion. I agree to release the City from any and all legal claims I or a third party may have arising from the use of my/my participant's photograph and/or audio/video recording.
- I understand that the Roseville Police Department may be informed of this field rental. I agree to pay the City of Roseville all costs the City may incur in the event that police response is required.
- City of Roseville reserves the right to cancel or suspend outdoor facility or field use permits for games, practices and other use whenever field conditions could result in injury to players or damage to the fields. Permits may also be canceled when the health and safety of participants are threatened due to impending conditions, including but not limited to, heavy rains, smog alerts, or pesticide application. City of Roseville further reserves the right to cancel or suspend any right of use to any field, facility or other City property in order to comply with guidelines, orders or directives of any federal, state or local government agency relating to the COVID-19 pandemic.
- I agree to indemnify and hold harmless the City of Roseville, its officers, agents, employees and volunteers from and against any injury, damage, claims, actions or suits arising out of the rental or use of Roseville City parks, including those caused by the passive negligence of the parties being indemnified and/or any dangerous condition of property of the parties being indemnified, and I further agree to defend and indemnify the City of Roseville from and against any injury, damage, claims, actions or suits arising out of or connected with the rental or use.

I declare under penalty of perjury under the laws of the State of California that the information I have provided in this rental application is true and correct to the best of my knowledge. I further acknowledge that the security deposit may be forfeited and/or my event cancelled if this application contains any intentional misrepresentations.

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For field reservation problems that require immediate attention please contact the following:**

Monday – Friday, 8am – 5pm please call:

(916) 772-PLAY, option #3

Friday – Sunday after 2:30 pm please call:

(916) 746-1274

Saturday and Sunday, 6am – 2:30pm please call:

(916) 759-9661

## FIELD RENTAL FACILITIES & FEES

Facility	Rental Fee
<b>Field Deposit</b> <i>Deposit is refundable as long as the facility is left in good condition</i>	Mahany All-Weather Field: \$300 Maidu Arena Soccer Field: \$300 Sports Field/Turf: \$100 per field, up to \$500
<b>Mahany All-Weather Field</b>	\$140/hr \$130/hr Resident Discount
<b>Maidu Arena Soccer Field</b> <i>Lights are included with rental fee</i>	\$135/hr \$125/hr Resident Discount
<b>Sports Field</b> <i>Baseball/Softball, Soccer, Cricket</i>	\$32/hr
<b>Optional Lights</b>	Mahany All-Weather Field: \$35/hr Sports Fields: \$35/hr
<b>Optional Scoreboard Rental</b> <i>Mahany All-Weather Field only</i>	\$150 flat rate per rental
<b>Special Event Turf*</b>	\$20/hr
<b>Tot Turf</b> <i>Special Event turf with restrooms</i>	\$20/hr
<b>Cancellation Fee</b> <i>Cancellations are required in writing</i>	Mahany All-Weather Field: \$50 Maidu Soccer Arena: \$50 Sports Fields & Turf: \$10
<b>Date and/or Time Change</b> <i>Maximum of 3 changes per permit</i>	Mahany All-Weather Field: \$50 per change Maidu Arena Soccer Field: \$50 per change Sports Field/Turf: \$10 per change
<b>Refuse</b>	101-200 people: \$75 201+ people: \$125
*Special Event Turf is typically located at a park, which has no designated sports fields, limited shade coverings and no permanent restroom facilities.	